

WEDNESDAY, OCTOBER 28, 2020 7:00 PM
Via. Electronic Participation

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

Meeting can be viewed live at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on October 28, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Bob Hansen, Director of Operations – Greg Storms, Treasurer – Kristen McGill, Deputy Clerk – Kendra Kettler, Planner – Stephanie Poirier, Drainage Superintendent – Andrew Neely

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of

the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated October 28, 2020 be accepted as presented, including the late addition of closed session items.

4. DELEGATIONS AND PRESENTATIONS

None.

5. CONSENT AGENDA

- a. September 2020 Building Report
[05 a September2020BuildingReport](#)
- b. Fire Committee Minutes – September 8, 2020
[05 b FireCommitteeMinutesSept8](#)
- c. SWM Vouchers, September 25 – October 8, 2020
[05 c October28Vouchers](#)
- d. Public Safety Division – Court Security & Transportation Program Review Memo
[05 d MemoCourt SecurityTransportationUpdate](#)
- e. Township of Southwest Oxford Resolution – Assessing Aggregate Resource Properties
[05 e Letter to Minister of Finance ...rties - October 22nd, 2020](#)
- f. Loyalist Township Resolution – Funding for Community Groups/Service Clubs
[05 f Resolution Community Groups and Service Clubs](#)
- g. Township of Blandford-Blenheim Resolution – Unlicensed & Unmonitored Cannabis Grow Operations
[05 g Resolution Cannabis Operations](#)
- h. City of Clarence-Rockland Resolution – Regulations Cannabis Retail Stores
[05 h Resoluton Cannabis Stores](#)
- i. Southwest Middlesex Council Meeting Minutes (September 25, 2020 & October 14, 2020)
[2020 09 September 25 Council Meeting Minutes DRAFT](#)
[2020 10 October 14 Council Meeting Minutes DRAFT](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5i as information, including the approval of September 25 & October 14, 2020 meeting minutes.

6. COMMITTEE OF ADJUSTMENT

- B-8/20, Falconbridge Drive, Glover
- B-9/20, 23683 Falconbridge Drive, Carruthers

#2020-

Moved by _____

Seconded by _____

THAT Southwest Middlesex moved into Committee of Adjustment to consider planning applications B8/2020 (Glover) and B9/2020 (Carruthers) at _____ p.m.

7. PUBLIC MEETINGS

UNDER THE PLANNING ACT

P-8/2020 – 4317 Parkhouse Drive (Sinclair)

Members of the public wishing to comment on the application are encouraged to provide written submissions to the Clerk by e-mail jbellchamber-glazier@southwestmiddlesex.ca or by mail 153 McKellar Street, Glencoe ON N0L 1M0 by noon on Tuesday October 27, 2020 before the meeting in order to provide comment/oral submissions as a Delegate during the Oral Submissions of Delegates (Part D) part of the meeting.

Written submissions must include your full name, address, and an email or telephone number at which you can be reached. Written submissions must also indicate if you wish to make oral submissions at the meeting.

The Clerk will contact all persons who indicate in their written submissions that they intend make oral submissions at the meeting to provide electronic access instructions. Members of the public who do not provide written submissions to the Clerk in advance of the meeting and decide to provide comment/oral submissions while the meeting is ongoing will need to confirm their interest in doing so during the Comments Recess (Part F) of the Meeting and make their comment/oral submission during the Oral Submission of Other Participants (Part G) part of the meeting.

Chair Mayhew calls the Public Meeting for P8/2020 4317 Parkhouse Drive (Sinclair) to order at _____ p.m.

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a Zoning Amendment application by Dennis and Susan Sinclair and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the zoning by-law amendment is to rezone the severed parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to Rural Residential Site Specific (RR-2) Zone and rezone the retained parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) Member Remarks.
- d) Oral Submission of Delegates.

- e) Written Submissions.
- f) Comments Recess.
- g) Oral Submissions of Other Participants.
- h) Applicant Final Remarks
- i) Council Decision

Chair Mayhew now declares the Public Meeting for P8/2020 (Sinclair) closed.
The chair will now consider motions regarding the application.

Zoning By-law Amendment Application P8/2020.

[07 P8-2020 Report](#)

[07 P8-2020 Key Map](#)

#2020-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P8-2020, which proposes to rezone the severed parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to Rural Residential Site Specific (RR-2) Zone and rezone the retained parcel created through Consent Application B7-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be **GRANTED**.

Reasons

Consistency with the Provincial Policy Statement would be maintained;
Conformity with the County of Middlesex Official Plan would be maintained;
Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;
Conformity with the Southwest Middlesex Zoning By-law would be maintained.

8. STAFF REPORTS

a. Fire

None.

b. Administration

i. 2021 Council Meeting Schedule

[08 b i Council Meeting Schedule](#)

#2020-

Moved by _____

Seconded by _____

THAT the 2021 Council Meeting Schedule is received;

AND THAT the 2021 Council Meeting Schedule be approved which includes the following dates:

January 13, 2021 & January 27, 2021
February 10, 2021 & February 24, 2021
March 10, 2021 & March 24, 2021
April 7, 2021 & April 21, 2021
May 12, 2021 & May 26, 2021
June 9, 2021 & June 23, 2021
July 7, 2021 & July 21, 2021
August 25, 2021
September 15, 2021 & September 29, 2021
October 13, 2021 & October 27, 2021
November 10, 2021 & November 24, 2021
December 8, 2021 & December 22, 2021

ii. Animal Control Agreement Renewal – Glencoe Animal Shelter

[08 b ii AnimalControlContractRenewal](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approve the draft agreement for the services of animal control with the Glencoe Animal Shelter.

c. Building

None.

d. Finance

i. Residential Property Tax Comparison

[08 d i Residential Property Tax Comparison](#)

#2020-

Moved by _____

Seconded by _____

THAT Council receive the report as information.

e. Operations

i. Quotes for Drain Brushing & Cleaning

[08 e i Drain Quotes, Cleaning&Brushing](#)

#2020-

Moved by _____

Seconded by _____

THAT the project be awarded to:

Caruthers-McFarlane Drain – R&S Graham \$13,600.00

Dougald-McCallum Drain - R&S Graham \$5,600.00

McCracken Drain - R&S Graham \$4,000.00

McIntyre Drain - R&S Graham \$4,000.00

McKellar Drain – R&S Graham \$10,700.00

McRae Drain – Timmermans Drainage \$3,984.75

Stocking Drain - R&S Graham \$11,200.00

Morrow Drain Black Branch - Timmermans Drainage \$4,339.44

McFarlane Drain – R&S Graham - \$17,170.00

ii. McFarlane Drain – Section 78 Improvement

[08 e ii McFarlane Drain](#)

#2020-

Moved by _____

Seconded by _____

THAT Council appoint Spriet and Associates under Section 78 of the Act to produce a report on McFarlane Drain based on the request received on September 24, 2020.

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

- Action

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. A proposed or pending acquisition or disposition of land by the municipality or local board;
- b. Labour relations or employee negotiations;

Specifically, the matter relates to the following: 21969 Hagerty Road & Fire Chief

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- There is nothing further to report
- Outline direction provided

16. BY-LAWS

- i. By-law No. 2020/075 (3rd reading)

[2020 075 James Court Outlet 3rdReading](#)

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the James Court Outlet Drain.

- ii. By-law No. 2020/076 (1st & 2nd reading)

[2020 076 Sinclair Draft BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 – 4317 Parkhouse Drive.

- iii. By-law No. 2020/087

[2020 087 AnimalControlOfficerContract](#)

Being a by-to authorize the execution of the agreement between the Municipality of Southwest Middlesex and the Glencoe Animal Shelter to provide services of Animal Control Officer for the Municipality.

iv. By-law No. 2020/088

[2020 088 Confirming 28Oct Meeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex on October 28, 2020.

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/075 be given its third and final reading;

That By-law No 2020/076 be given its first and second reading only, and;

That By-law No. 2020/087 and 2020/088 be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- November 4, 2020 - Budget Meeting
- November 4, 2020 – Regular Meeting of Council
- November 25, 2020 - Budget Meeting
- November 25, 2020 – Regular/Planning Meeting of Council
- December 2, 2020 – Budget Meeting
- December 2, 2020 – Regular Meeting of Council

18. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.